



11th August 2020

To All Students

Dear Students,

RE: NCHE APPROVAL TO CONDUCT ONLINE TEACHING AND LEARNING UNDER THE OPEN, DISTANCE AND e-LEARNING (ODEL) FRAMEWORK.

We remain grateful to God for the continued protection and provision during the challenging times in which we find ourselves. I commend you all for your sustained commitment to your education and for maintaining optimism for the future.

At the ODeL orientation and preparedness sessions for students that were held on 22nd and 23rd July 2020 after the short recess, we communicated that we had submitted our application for ODeL approval to the National Council for Higher Education (NCHE) in compliance with the emergency ODeL regulations, and were awaiting feedback.

I am now very pleased to let you know that NCHE has approved CUU's ODeL application and now all our programmes can be conducted online except the two certificate courses that are regulated by UBTEB.

Please take note of the following:

- We shall now move from remedial learning and proceed to complete the curriculum for the January 2020 Semester.
- User Licences for the Cavendish University Learning Platform (CULP) were procured for all students and accounts created. Please log in to access all your course materials, formative assessments and communication from your Instructors (Facilitators).
- In the few courses without course materials on CU-LP, the Instructors shall deliver course materials to the concerned students using alternative electronic means.
- The Cavendish University email address shall be the mainstream channel of communication. **Please check this regularly.**
- A short, easy to use, step by step visual guide on how to effectively use the CULP is available on our University website, our learning platform and your University email.
- Endeavour to attend the ongoing ODeL training sessions for students. The first session was held on Monday 10th August 2020 and the sessions are continuing.

Cavendish University Uganda

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P.O.Box 33145, Kampala, Tel: +256 414 531700
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- Take advantage of the five-tier technical support by IT personnel, DL office personnel, Students' Services Support, Faculty ODeL Response teams, and Course Facilitators available to you. The names and contact telephone numbers of the respective personnel are listed in another document below.
- We expect all curricula for all courses for semester one 2020 to be complete by 28th August 2020 when the Semester shall end.
- Examinations for the 2020 January semester shall be shelved until January 2021. The new semester shall start on 21st September 2020.
- Please continue to take advantage of KUBICLE to master MS Word, Excel and PowerPoint as part of the digital literacy that will make you more employable and entrepreneurial.

I encourage you to embrace ODeL and the opportunity afforded you by CUU. Continue to distinguish yourselves as learners who defied the odds and continued with your education while many others lost valuable time.

Stay Safe!

A handwritten signature in blue ink, appearing to read 'Olive Sabiiti', enclosed within a blue circular scribble.

Sincerely,
Dr. Olive Sabiiti
Deputy Vice -Chancellor (Academic Affairs)



FIVE- TIER TECHNICAL SUPPORT FOR CUU STUDENTS UNDER ODeL IMPORTANT CONTACTS

The five tiers of technical support comprise:

1. IT personnel
2. DL office personnel
3. Students' Services Support
4. Faculty ODeL Response teams
5. Course Facilitators. The contacts of the course facilitators are known to you and are also available on the CU-LP.

IT PERSONNEL		
NAME	MOBILE PHONE CONTACT	EMAIL ADDRESS
Mr Sam Kusasira	+256(0)772472166	skusasira@cavendish.ac.ug
DL OFFICE PERSONNEL		
Mr John Bosco Mpozembizi	+256(0)772058079	bmpozembizi@cavendish.ac.ug
STUDENT SERVICES SUPPORT		
Mr Emmanuel Ofoyuru	+256(0) 702190179	eofoyuru@cavendish.ac.ug
FACULTY ODEL RESPONSE TEAMS		
Faculty of Business		
Ms Beatrice Nassozi	+256(0) 782418674	bnassozi@cavendish.ac.ug
Ms Faith Ahabyoona Mugisha	+256(0)776933200	fahabyoona@cavendish.ac.ug
Mr Daniel Wairindi Katongole	+256(0) 788291529	dkatongole@cavendish.ac.ug
Faculty of Socio-Economic Sciences (SES)		
Dr Martha Kibukamusoke	+256(0)706451725	mkibukamusoke@cavendish.ac.ug
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Ms Elizabeth Namakula	+256(0)706064615	enamakula@cavendish.ac.ug
FACULTY OF SCIENCE AND TECHNOLOGY (FST)		
Mr Robert Tuhaise	+256(0) 782802538	rtuhaise@cavendish.ac.ug
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FACULTY OF LAW		
Mr Sostine Ngabirano	+256(0)706720952	sngabirano@cavendish.ac.ug
Ms Mary Nyachieo	+256(0)774679313	mnyachieo@cavendish.ac.ug
Mr Daniel Walyemera	+256(0)782448598	dwalyemera@cavendish.ac.ug
Ms Cathy Nansubuga	+256(0)782588234	cnansubuga@cavendish.ac.ug